

# LAST DOLLAR GRANT SPECIAL FUNDING REQUEST FORM



*To be considered for funding, all students must complete this Funding Request Form and provide all supporting documentation. (PLEASE SEE DETAILS ON PAGE 2)*

Name (Please Print): \_\_\_\_\_ Date: \_\_\_\_\_

Current College/University: \_\_\_\_\_ Cohort: \_\_\_\_\_

Email Address: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

I am requesting funding for the following (PLEASE CHECK ONE):

	Dates of Winter or Summer Term	Number of Courses	Name of College/University
<input type="checkbox"/> Winter Term:			
<input type="checkbox"/> Summer Term:			

Reason for request (Please Print):

I have attached the following documentation to support my request:

- |  |   |
|--|---|
| <input type="checkbox"/> Current Unofficial Transcript | <input type="checkbox"/> Winter/Summer Course Billing Statement |
| <input type="checkbox"/> Winter/Summer Course Schedule | <input type="checkbox"/> Academic Advisor Approval              |

### Terms of Funding (PLEASE SEE DETAILS ON BACK OF FORM)

If approved, I understand that receipt of the grant is contingent upon the following:

1. Funding is limited and is available on a first-come first-served basis.
2. Student must be a current and active Last Dollar grant recipient.
3. Student must be in good academic and financial aid standing at their home institution.
4. Funding amount may not exceed cost of tuition or \$1,000 (whichever is the lesser amount).
5. Student course selection must be approved by an Academic Advisor.
6. Student may not receive funding for courses that do not satisfy degree/curriculum requirements.

I understand and agree to adhere to the **Terms of Funding** listed above.  
*By entering my name below, I certify that the above information is true and correct.*

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**OFFICE USE ONLY - DO NOT WRITE BELOW THIS LINE**

Request Type: \_\_\_\_\_ Status: \_\_\_\_\_

CBF Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Special Funding Requirements

### WHO CAN APPLY:

- Special Funding is available to current Last Dollar Grant scholars. Funding is limited and is available on a first-come, first-served basis.
- Priority of funding is the Senior Cohort, Junior Cohort, Sophomore Cohort and the Freshmen Cohort. **The Freshmen Cohort is limited to funds for SUMMER TERM ONLY.**

### SUMMER AND WINTER TERM FUNDING CRITERIA:

You may be eligible for funding of **up to \$1000** towards tuition only. This grant cannot exceed the cost of tuition for the registered course(s). The cost of books, transportation, housing, food, incidentals or late fees is not included.

- To be eligible for Winter Term funding, the student must have been enrolled as a full-time student during the previous Fall Semester and have received a Last Dollar Grant.
- To be eligible for Summer Term funding, the student must have been enrolled as a full-time student during the previous Spring Semester and have received a Last Dollar Grant.
- Student must be in good academic and financial aid standing at their home institution.
- Approval for online courses is limited to students who have 2.5 or higher GPA.
- Student course selection must be approved by an Academic Advisor. Please provide documentation.
- Student may not receive funding for courses that do not satisfy degree/curriculum requirements.
- **“Reason For Request”**: Please state why you want to take the classes (e.g., remain or get on track to graduate in four or five years; need the credits/classes/grades to declare a major in the Fall; need prerequisites for other courses; retake classes to improve grade point average; want to reduce course load during academic year, etc.).

Winter Term applications must be received by **November 4<sup>th</sup>**. Summer Term applications must be received by **May 14<sup>th</sup>**. If awarded, the grant will be sent directly to the college.

### HOW TO APPLY:

1. Complete this application.
2. Submit a letter or email from your Academic Advisor, Department Head or a professor in your major approving your decision to take winter or summer courses.
3. Include a copy of your winter or summer tuition bill or information detailing costs for the course(s) you will take.
4. Include a copy of your course schedule.
5. Include a copy of your unofficial transcript(s).
6. Send documents together by mail to: SPECIAL FUNDING REQUEST, 300 Water Street, Suite 300, Baltimore, Maryland 21202 or fax to: (410) 727-5786.
7. Documents can also be emailed to: [retention@collegeboundfoundation.org](mailto:retention@collegeboundfoundation.org) (Subject line: Special Funding Request)

You may use the winter or summer funding at any of our Last Dollar Grant colleges or the local community colleges. You are responsible for checking that courses are transferrable for credit to your primary college. Course grades generally do not transfer; however, policies at each college differ. The website <http://artweb.usmd.edu> (Articulation System for Maryland Colleges and Universities) is helpful for seeing what courses transfer. In addition, you should consult your undergraduate catalog and discuss your intentions with your regular college advisor.